



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk
27 September 2024*

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 3rd October 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford J Brady R Bullock (Deputy Chairman) J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin L Mortimore J Peggs (Chairman) P Samuels	S Miller B Samuels B Stoyel D Yates

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 5 September 2024 as a true and correct record. (Pages 6 - 17)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 12 September 2024; (Pages 18 - 64)
 - b. Planning and Licensing held on 17 September 2024; (Pages 65 - 83)
 - c. Policy and Finance held on 24 September 2024.
7. To receive and note the minutes of the following Sub Committees and consider any recommendations:
 - a. Station Property held on 16 September 2024; (Pages 84 - 104)
 - b. Property Maintenance held on 26 September 2024. (Pages 105 - 118)

8. To receive the Chairman's report and consider any actions and associated expenditure. (Page 119)
9. To receive the Monthly Crime Figures and consider any actions. (Page 120)
10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure.
11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 121 - 131)
12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure. (Pages 132 - 133)
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 134 - 135)
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
16. To consider Risk Management reports as may be received.
17. Finance:
 - a. To advise the receipts for August 2024; (Page 136)
 - b. To advise the payments for August 2024; (Pages 137 - 138)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 August 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive the concluded Annual Governance and Accountability Return for the year ended 31 March 2024 and consider any actions. (Pages 139 - 142)

19. To receive a report on the Tamar Crossings Public Inquiry and consider any actions. (Pages 143 - 145)
20. To award a certificate of appreciation to Carol Emmett for her services to Veterans dementia. (Page 146)
21. To welcome, The Core to give a presentation on funding received and services provided in Saltash and consider any actions. (Pages 147 - 171)
22. To receive an update on Citizen Advice Cornwall Services in Saltash and consider any actions and associated expenditure. (Pages 172 - 174)
(Pursuant to FTC held on 5.06.24 minute nr. 94/24/25)
23. To receive Phase 3 of the Cornwall Gateway Countrywide 20mph Speed Limit consultation results and consider any actions. (Pages 175 - 178)
24. To receive Cornwall Council's Leisure Framework Consultation and consider any actions and associated expenditure. (Pages 179 - 180)
25. To receive the Town Team notes and Terms of Reference and consider any actions and associated expenditure. (Pages 181 - 190)
26. To receive the Town Team S106 Pro-Forma Application and consider any actions and associated expenditure. (Pages 191 - 197)
27. To consider supporting Saltash Wesley Methodist Church and Saltash Baptist Church initiative to provide housing for the homeless in Saltash. (Pages 198 - 199)
28. To receive a request to plant a commemorative tree in Victoria Gardens and consider any actions and associated expenditure. (Page 200)
29. Consideration of License Application. (Pages 201 - 214)

Premises Name and Address:	Salt Arts CIC, 24 Fore Street, Saltash, PL12 6JL.
Applicant:	Salt Arts CIC
Application accepted:	16.09.2024
Application Type:	Grant
Licensable Activities:	Sale by retail of alcohol, Regulated entertainment.
Reference:	LI24_005848
Representations Deadline:	14.10.2024
Licensing Officer:	Linda Edmunds
Ward:	Tamar

30. Meet your Councillors: The next scheduled meeting date Saturday 12 October 2024 outside Superdrug, Fore Street.

31. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

32. To consider any items referred from the main part of the agenda.

33. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

34. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

35. Date of next meeting: 7 November 2024 at 7:00 p.m.

36. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.